

# Albuquerque Christian School

7201-B Montgomery Blvd. NE \* Albuquerque, NM 87109

(505) 872-0777 Fax (505) 830-3889

www.albuquerquechristianschool.com

## REGISTRATION INFORMATION FOR THE 2012-2013 SCHOOL YEAR

**OPEN HOUSE:** Open House is scheduled for **Thursday, February 9, at 6:30 p.m.** Teachers will be available to visit with prospective new families, and curriculum will be available for review.

### REGISTRATION WILL OPEN TO THE PUBLIC AT OPEN HOUSE ON FEBRUARY 9<sup>TH</sup>.

Students may be put on the waitlist prior to open registration for a fee of \$25 per family. Waitlist families can register early on the day of Open House.

### SCHOOL HOURS

AM Pre-School T/TH or M/W/F 8:15 to 11:15 am  
AM Pre-K & AM Kindergarten 8:15 am to 11:15 am M-F  
PM Pre-K & PM Kindergarten 12:10 pm to 3:10 pm M-F  
1<sup>st</sup> grade – 5<sup>th</sup> grade 8:15 am to 3:15 pm  
6<sup>th</sup> grade – 8<sup>th</sup> grade 8:15 am to 3:20 pm

Pre-School students must be 3 years old by Sept. 1<sup>st</sup>  
Pre-Kindergarten students must be 4 years old by Sept. 1<sup>st</sup>  
Kindergarten students must be 5 years old by Sept 1<sup>st</sup>

### EVALUATION FEES

Pre-School - No entrance evaluation  
Pre-K - No fee for evaluation  
K-8<sup>th</sup> - \$75 evaluation fee (**non-refundable**)

### REGISTRATION FEES

#### First time enrollment/registration

\$200 (Additional students in the same household, \$100 each)

#### Yearly registration for returning students

\$100 per student - all grades

**Registration and curriculum fees are non-refundable** and apply to all students. For new students, registration fees are due after completion of the entrance evaluation.

### CURRICULUM FEES

Pre-School	\$160
Pre-K	\$160
Kindergarten	\$185
1 <sup>st</sup> through 5 <sup>th</sup> Grade	\$260
6 <sup>th</sup> through 8 <sup>th</sup> Grade	\$350

The curriculum (supply and book usage) fee for new students is due at the same time as the registration fee

and must be paid before the first day of school. The curriculum fee **must** be paid at this time for the student to be guaranteed placement on the class list. The curriculum fee covers the cost of book replacement, workbooks, expendable supplies, paper products, and individual student school supplies (other than a backpack, which is to be supplied by the parents). For mid-school students, this fee also covers the cost of the PE uniforms.

### TUITION FOR 2012-2013

	<u>PIF</u>	<u>9 month</u>	<u>11 month</u>	
<b>Pre-S</b>	\$1595	\$185.20	\$155.15	(T/TH)
<b>Pre-S</b>	\$1995	\$231.64	\$194.06	(MWF)
<b>Pre-K</b>	\$2595	\$301.31	\$252.42	
<b>Kind.</b>	\$2995	\$347.75	\$291.33	
<b>1<sup>ST</sup>-5<sup>TH</sup></b>	\$4890	\$567.78	\$475.66	
<b>6<sup>TH</sup>-8<sup>TH</sup></b>	\$5125	\$595.07	\$498.52	

**PIF** = Paid in full - due by August 1<sup>st</sup>. (The lowest tuition rate is available when tuition is paid in full on or before the second day of August.)

**9 month** = monthly FACTS contract withdrawals September through May

**11 month** = monthly FACTS contract withdrawals July through May

**FACTS Contracts:** The option of using the FACTS (Fast Automatic Cash Transfer System) Tuition Management Company for payment of tuition and/or childcare is available. ACS offers 9-month and 11-month payment options through FACTS with direct withdrawal from either checking or savings. There is a yearly FACTS enrollment fee of \$38 per family. One change may be made to the contract during the school year at no cost; subsequent changes are billed at \$10 per change. FACTS will assess a \$25 fee if an attempted withdrawal payment is missed. If extraordinary circumstances are going to result in a missed FACTS payment, the Business Office should be notified at least five business days prior to the scheduled withdrawal.

**TUITION DISCOUNTS:** Discounts apply for siblings as follows:

**2<sup>nd</sup> Child**—10% off the lower tuition

**3<sup>rd</sup> Child**—25% off the lowest tuition

**4<sup>th</sup> Child** or more 50% off the lowest tuition



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**CHILDCARE**

**Childcare is available from 7:00 am to 6:00 pm, Monday- Friday**

- All Childcare is prearranged and sold as a package with payments made through a nine month FACTS contract or paid in full by August 1<sup>st</sup>.
- Childcare is available only to those students enrolled in the ACS academic program.
- Childcare **registration fee is \$30 per student.**
- Pre-School, Pre-K, and Kindergarten students will pay an additional **\$50 supply fee.**
- Summer Childcare is offered under a separate package. Information regarding this program will be available at the beginning of May.

**CHILDCARE PACKAGES**

**Pre-School (3 year olds), Pre-Kindergarten (4 year olds) , and Kindergarten**

<b>8 hours or less per week</b>	\$137 per month
<b>9-20 hours per week</b>	\$200 per month
<b>21 hours or more per week</b>	\$260 per month

**First through Eighth Grade**

<b>7 hours or less per week</b>	\$ 93 per month
<b>8 hours or more per week</b>	\$155 per month

**IN-SERVICE HALF DAYS:** Childcare will be available on in-service half days and will not count against the weekly hours allotted for the childcare package **as long as the parent/guardian has signed up for the half day ahead of time.** A sign-up sheet for half days will be available the week before the scheduled in-service. Childcare attendants for in-service days are scheduled dependant upon the number of children scheduled to be present and the half day sign-up sheets assist the school in keeping childcare costs down.

**HOLIDAYS/SCHOOL BREAKS:** There will be **NO CHILDCARE** available for Labor Day, Thanksgiving Break, Christmas Break, Martin Luther King Day, Presidents Day, Spring Break, or Memorial Day.

**EXCEEDING CHILDCARE PACKAGE LIMITS:** If the hourly limit of the selected Childcare Package is exceeded for more than two weeks in a row, it will be necessary for the parent/guardian of the student to come to the Business Office to select a childcare package with a higher hourly limit.

